



Broadway Academy Trust Policies

Our Children. Our Community. Believe it can be done!

Policy on Education of Children in Public Care [Looked After Children] and Other Vulnerable Groups of Children

Approved by: **Deep Experience/ Deep Support Committee**

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1. Introduction

- 1.1 The governing board of Broadway Academy Trust is committed to providing quality education for all its students with equality of opportunity, access and outcomes, based on Every Child Matters Agenda.
- 1.2 The Board recognises that, nationally, there is considerable educational underachievement of children in residential and foster care and others with significant social need, when compared with their peers. Other vulnerable groups would include Previously Looked After Children (PLAC), those on the Child Protection Register, young carers, “statemented”/ EHC students and those with open social work files.
- 1.3 It is, therefore, committed to implementing the principles and practice, as outlined in DfEE Circular 0269/2000 and DfEE/DOH Guidance 2000. The Guidance recognises the collective responsibility of local authorities and academies to achieve both good parenting and support for families in difficulty and sets out six principles:
 - prioritising education
 - having high expectations
 - inclusion – changing and challenging attitudes
 - achieving continuity and stability
 - early intervention – priority action
 - listening to children.
- 1.4 The Guidance introduced two key measures, to improve multi-agency co-ordination and improve educational life chances for Looked After and vulnerable children:
 - Designated Teachers or DSL for every academy.
 - Personal Education Plans for all Looked After Children.
 - Appropriate support for others who could potentially become looked after.

The Board is committed to ensuring that Designated Persons and staff are enabled to carry out their responsibilities effectively.

The Designated Teacher is committed to implementing the practice established in the Department for Education’s statutory guidance for school governing bodies [‘The role and responsibilities of the designated teacher for looked after and previously looked after children’](#) February 2018.

2. Role and responsibility of designated teacher

The Designated Teacher should:

- Work in partnership with pastoral staff and classroom teachers
- be an advocate for Looked After Children
- when new to the Academy, ensure a smooth and welcome induction for the child and carer, and note any specific requirements, including care status
- ensure that a Personal Education Plan is completed, as soon as possible (at least within 20 days of entering care or joining a new academy). This should be prepared with the child and the carer, in liaison with the social worker and other relevant support workers/agencies, and be linked to the Care Plan meetings, where in place. Where appropriate, the PEP should take account of any Individual Educational Plan (IEP), Pastoral Support Plan (PSP), Individual

Behaviour Plan (IBP), career plan or any other relevant plans. The PEP should inform and be reviewed, concurrently with the Care Plan, i.e.: within 28 days, 3 months and 6 months and, at least, every 6 months

- keep PEPs and other records up to date, particularly in time to inform review meetings
- by the end of the third month in care, ensure baseline assessment form is completed and returned to the Virtual Headteacher for Looked After Children
- ensure that each Looked After Child has an identified member of staff that they can talk to (this should be based on the child's wishes and may not necessarily be the Designated Senior Person)
- co-ordinate support for the child in the Academy and liaise with other professionals and carers as necessary
- ensure staff receive relevant information and training and act as an advisor to staff and governors
- ensure confidentiality for individual children and only share personal information on a need-to-know basis
- provide written information to assist planning/review meetings and ensure attendance as far as possible
- encourage Looked After Children to participate in extra-curricular activities and out of hours learning, where feasible
- ensure speedy transfer of information between individuals and other relevant agencies and to a new academy if the child transfers
- seek urgent meetings with relevant parties when the child is experiencing difficulties and/or is in danger of being excluded
- ensure that parents/carers have the opportunity to disclose information about previously looked after children to the school.

3. Role and responsibility of all staff

All staff should:

- ensure that any Looked After child is supported sensitively and that confidentiality is maintained
- be familiar with the Guidance on Looked After Children and respond appropriately to requests for information to support the completion of PEPs and other documentation needed as part of review meetings
- respond positively to Looked After child's request to be the named person that they can talk to when they feel it is necessary
- contribute to the Designated Teacher's requests for information on educational attainment and needs, as appropriate
- as with all children, ensure that no Looked After child is stigmatised in any way
- provide a supportive climate to enable a child in public care to achieve stability within the Academy setting
- as with all children, have high aspirations for the educational and personal achievement of Looked After Children
- positively promote the self-esteem and aspirations of Looked After Children

4. Role and responsibility of the Governing Board

The Governing Board of the Academy will:

- ensure all governors are fully aware of the legal requirements and Guidance for Looked After Children
- be aware of whether the Academy has Looked After Children and others in vulnerable groups and how many (no names)

- ensure that there is a named Designated Teacher for Looked After Children
- liaise with the Headteacher and CEO to ensure that the Designated Teacher is enabled to carry out her/his responsibilities in relation to Looked After Children
- support the Headteacher and CEO, Designated Teacher and other staff in ensuring the needs of Looked After Children are met
- nominate a governor who links with the Designated Teacher, receives regular (annually is sufficient) progress reports and provides feedback to the governing board. These reports should not include any names of individual children for child protection and confidentiality reasons, but should include:
 - confirmation of the PEP
 - attendance compared to other students
 - attainment compared to other students
 - the number of Fixed Term or Permanent exclusions (if any)
 - the destination of students who leave the Academy
- review the effective implementation of this policy, preferably annually and at least every three years.

5. Training

The Headteacher and CEO and Designated Teacher will be responsible for ensuring all staff are briefed on the regulations and practice outlined in this policy.

6. Related Policies

- Admissions
- Code of Conduct
- Child Protection and Safeguarding
- SEN and Disability
- Inclusion